

Chelsea Reservation System

The Oakwood Chelsea System is a random selection reservation system that can be accessed anytime of the day by calling;

895-1805

Reservations can be requested no earlier than two weeks prior to the play date. The call-in time period between 5 and 6 PM is reserved exclusively for the Ironwood golf course reservations; all other times are available for either course.

HOW TO USE THE CHELSEA SYSTEM

To make a Tee Time, you must have the Member Numbers for all golfers who will be covered by the desired tee time. The Member numbers are the person's telephone number (less the Area Code) followed by a 1 for the Male Golfer, 2 for the Female golfer and * for a guest. The system will only recognize telephone numbers for golfers who are residents of Sun Lakes.

Dial 895-1805 to connect to the reservation system. When prompted, Press;1 for open bookings, 2 for event request, 3 for open request, 4 for review of your request or bookings. You will be asked to enter the date you wish to play. Enter the date as Mmddy; for example 032908 Saturday, March 29, 2008.

You will then be asked to select a course to play;

1. **Ironwood**
2. **Oakwood – Palms/Sonoran**
3. **Oakwood – Sonoran/Lakes**
4. **Oakwood – Lakes/Palms**
5. **Closest time on any IronOak course**

Next, enter the desired tee time in the form of HHMM; for example 08 12 for 8:12 AM or 01 30 for 1:30 PM, etc. Enter the number of golfers; 1 – 4 and then the Captains Member Number. The Captain is the person making the tee time. The Captain's Member Number is his seven Digit telephone number (no Area Code) plus a 1 for Male or 2 for Female for a total of eight digits.

Next enter the eight Digit Member Numbers for the remaining golfers covered by the tee time. If you making a tee time for a guest who is not a resident of Sun Lakes, you enter your own Member Number with the 1 or 2 at the end and then add an asterisk (*).

You will then be prompted to tell whether you will need carts; 1 for one cart, 2 for two carts or 3 for no carts.

Chelsea will respond with acceptance of your desired booking.

Finally, the system will give you the option to read back all of the details of your tee time (1) or to post it (2). You will then received an acceptance or request that you place your request again. Next Chelsea will ask if you want all the members in this group to be sent an email confirmation of this request. If your select yes (1) it will advise you as each messages is sent. Finally your will be provided with a confirmation number. It is very important that you **RECORD THE CONFIRMATION NUMBER. YOU WILL NEED IT TO CANCEL OR REVISE YOUR RESERVATION.**

If you make a mistake and need to correct data that you entered for your tee time, you can press 8 and

return to the main menu.

You can do this up to three times before the system disconnects you.

If later, you wish to modify or cancel any portion of your tee time, you will need the confirmation number, and then call the same telephone number, **895-1805**, and follow the instructions given on the voice response.